

Cofnodion Cyngor Bro Trelech a'r Betws Community Council Minutes

The **Annual General Meeting** was held at Alma Community Centre on Monday evening the 13th of May 2024 at 8.00pm.

Councillors present: Derrick Harries(Chair), Andrew Jones, Ambrose Lewis, Alyson Harries, John Phillips, Dyfed Davies, Arwyn Jones & Eirian Howells

Recording minutes: Liza Jones (Clerk)

1.Chairman's Comments:

Derrick Harries opened the meeting by thanking all for the opportunity to have been the chair for the last year. He thanked all the Councillors and the Clerk for attending and for their work over the last year and wished the incoming chair the best of luck.

- 1. Appointment of Chairman:** It was unanimously proposed that Andrew Jones be elected chairman for the forthcoming year. Andrew Jones took to the chair and thanked Derrick Harries for his work over the last year. Andrew Jones also thanked County Councillor Jean Lewis for her continued support and to all for their attendance.
- 2. Appointment of Vice-Chairman:** Alyson Harries was unanimously nominated to be vice-chair whom duly accepted.
- 3. Apologies for absence**
Apologies were received from Ann Sillars, Linda Davies & County Councillor Jean Lewis
- 4. To confirm minutes of the previous meeting**
The minutes of the AGM held on the 8th May 2023 had been circulated prior to the meeting, were agreed and signed as a true record.
- 5. Bank Account Signatories** – The clerk informed the meeting that the current signatories were Mr Ambrose Lewis, Mrs Alyson Harries and Mr Andrew Jones along with the clerk. Two signatories were required on the account. It was agreed that the signatories remain unchanged. The clerk was duly authorised to use the on-line banking services and payments would be authorised if approved in a full meeting. The Clerks wages would be paid monthly via bank transfer.
- 6. Asset Valuation** – The Chairmans' Chain of office had previously been valued at £2944. It was agreed that the value should be reviewed due to recent inflation. It was therefore re-valued at £4000.
- 7. Approval of accounts** – The audited accounts were discussed and approved to be correct and were signed by the Chair & Clerk. It was agreed that the Chair could duly sign the Annual Audit Return on completion based on the approved accounts.
- 8. Approval of 2024-2025 Budget** – The budget was discussed and agreed.
- 9. Clerk's Salary** – The clerks remuneration was discussed and agreed to be increased by the rate of inflation to £6600.00 per annum.
- 10. Risk Assessment 2024-2025** – The risk assessment was reviewed and agreed.
- 11. Councils Financial Regulations** – The Regulations were approved and duly signed by the Chair.
- 12. Register of members' interests** – Councillors were informed that a new Register would need to be completed if there were any change in circumstances since the previous year. Forms were available with the clerk.

13. Any Other Business

- The Clerk had distributed the Annual Councillors Allowance Opt Out form to be completed and returned to the clerk if the Councillors did not wish to be paid the £150 allowance for 2024-2025.
- The Councillors had also received a copy of the proposed Annual Report. It was agreed to adopt and publish on the website.
- The clerk had reviewed the Training Plan and would monitor any further training requirements.
- The Clerk had circulated copies of the proposed Biodiversity Plan. It was agreed to adopt.

There being no other business, Andrew Jones thanked all for attending and the meeting was declared closed at 8.45pm.