Cofnodion Cyngor Bro Trelech a'r Betws Community Council Minutes

The **Annual General Meeting** was held at Penybont Community Centre on Monday evening the 12th of May 2025 at 8.00pm.

Councillors present: Andrew Jones(Chair), Linda Davies, Alyson Harries, Derrick Harries, Ambrose Lewis, Ann Sillars, John Phillips, Dyfed Davies, Arwyn Jones, Eirian Howells & County Councillor Jean Lewis

Recording minutes: Liza Jones (Clerk)

1.Chairman's Comments:

Andrew Jones welcomed all to the meeting and thanked all for their hard work over the last year. Thanks were also conveyed to County Councillor Jean Lewis for her conscientious work and her diligence in working for the whole parish. Appreciation was also conveyed to the clerk for her work during the year.

1. **Appointment of Chairman:** It was unanimously proposed that Alyson Harries be elected chairman for the forthcoming year. Alyson Harries took to the chair and thanked Andrew Jones for his work and hoped that the forthcoming continue as previous years.
2. **Appointment of Vice-Chairman:** Ann Sillars was unanimously nominated to be vice-chair whom duly accepted.
3. **Apologies for absence**
   None – all present
4. **To confirm minutes of the previous meeting**
   The minutes of the AGM held on the 13th May 2024 had been circulated prior to the meeting, they were read, agreed and signed as a true record.
5. **Bank Account Signatories –** The clerk informed the meeting that the current signatories were Mr Ambrose Lewis, Mrs Alyson Harries and Mr Andrew Jones along with the clerk. Two signatories were required on the account. It was agreed that the signatories remain unchanged. The clerk was duly authorised to use the on-line banking services and payments would be authorised following approval in a full meeting. The Clerks wages would be paid monthly via bank transfer.
6. **Asset Valuation –** The Chairmans' Chain of office valuation of £4000 was re-approved.
7. **Approval of accounts –** The audited accounts were discussed and approved to be correct and were signed by the Chair & Clerk. It was agreed that the Chair could duly sign the Annual Audit Return on completion based on the approved accounts.
8. **Risk Assessment 2025-2026 –** The risk assessment was reviewed and agreed.
9. **Councils Financial Regulations –** The Revised New Regulations were approved to be adopted
10. **Councils Standing Orders –** The Standing orders were reviewed and approved.
11. **Register of members' interests –** Councillors were informed that a new Register would need to be completed if there were any change in circumstances since the previous year. Forms were available with the clerk.
12. **Councillors Annual Allowance Opt-Out Forms** - Forms were distributed to all and should be completed and returned to the clerk if the Councillors did not wish to be paid the £150 allowance for 2025-2026.
13. **Proposed Annual Report** – A draft Annual Report for 2024-25 was circulated, discussed and approved for adoption.

14. **Training Plan** – The Councillors Training Plan for 2025-26 was approved.
15. **Biodiversity Plan 2025-2026** - The draft Biodiversity plan was discussed and approved for adoption.

There being no other business, Alyson Harries thanked all for attending and the meeting was declared closed at 8.40pm.